



The Ripe Market at D3 | Vendor Information Pack

We are so glad to be welcoming you back to the Ripe Market at Dubai Design Week that will take place and be open to the public on Friday 28th & Saturday 29th October from 10am – 6pm.

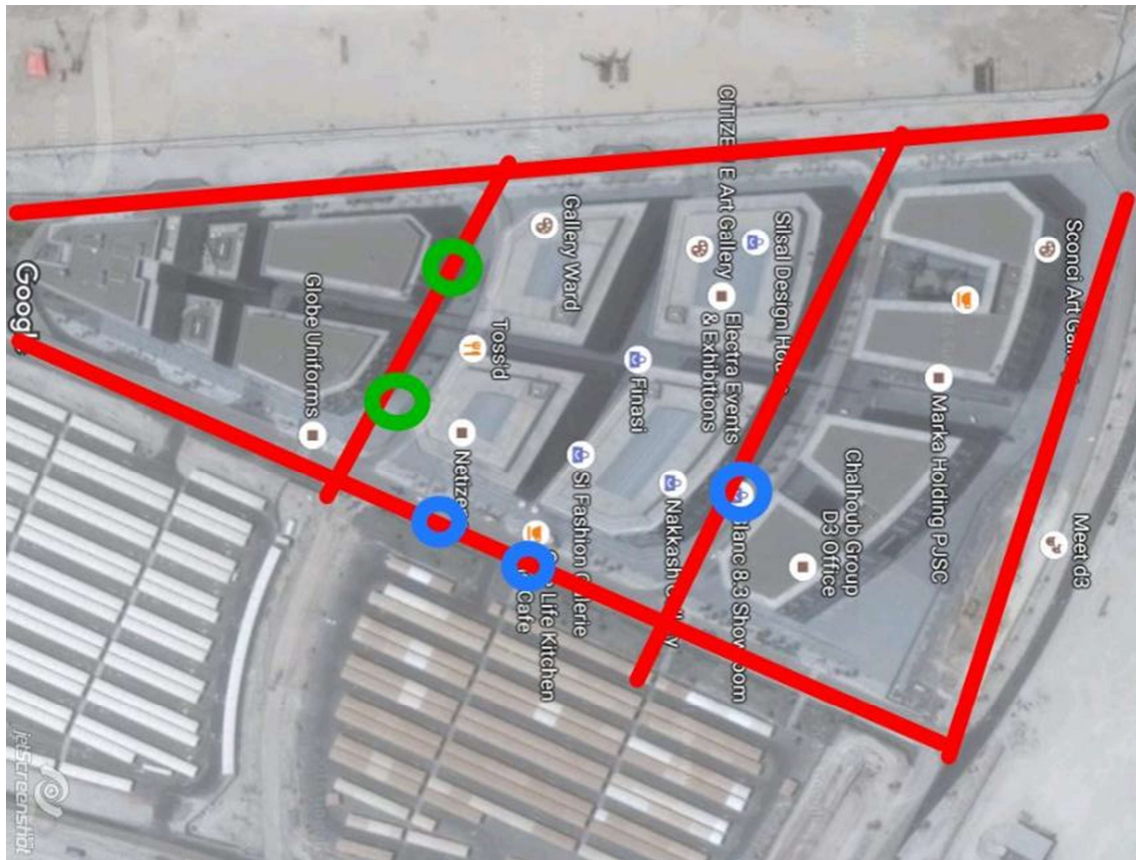
Upon arrival please ask one of the Ripe Team to show you to your position. Please make sure you have a copy of your booking with you so we can help you to get to your position as quickly as possible.

Event Location

The Event will be held in Dubai Design District outside amongst the restaurant areas. For a Map please click [here](#)

When you arrive at D3 Please following the below instructions, the market will take place inside the middle area. We are giving access at as many places as possible.

Food Companies should off load their vehicles at the Blue points and Design companies at the green points. This will be the closest access point to your location. If you do not follow this advice you will have double the distance to walk to your position as no vehicles can go further than these points.



SET UP

Food & Design Companies will be allowed to set up from 6am the morning of the event. All vehicles must be removed by 8.30am to allow for final décor and furniture to be installed.

Vehicle access will only be open from 6am – 8am after this no further vehicles will be allowed to come in.

If you are taking part in both days, you can leave your set ups in place. There will be security monitoring the area, however Ripe, D3 or Dubai Design Week will NOT be responsible for anything going missing, being damaged or stolen.

Items can be stored overnight. At the end of the event The Ripe team will lead you to the overnight storage area. All items are left at your own risk and Ripe will not take any responsibility for any damages or loss of items.

- Please label items clearly with your company's name.
- Food vendors are asked to bring dust covers for their stands to cover cooking items
- Security will be provided by D3 will be manning the area 24 hours.
- All tents and items that may be at risk of being blown over will be removed overnight.

TAKE DOWN

Vehicle access will be open from 6.30pm and all participants must take down all of their setups before 9pm to allow for Ripe to remove all tables and equipment.

Vehicle Access Cards

Anyone wishing to bring a vehicle into the event area must request a vehicle access card from us and display this clearly on the window of your vehicle. Only one vehicle per company will be given access.

If you would like to get a parking permit, please email markets@ripeme.com. To avoid unnecessary emails simply write D3 Parking Permit in the subject line, inside your email mention the name of your company and the day you are attending.

The main car park is right next to the market location so if you can please use a trolley and bring your items in by foot.

When parking your vehicles, we strongly recommend that you do not take the best parking spots...leave these for the visitors so they enjoy a pleasant experience when they arrive.

ON SITE MOBILES for assistance

+971 52 693 3731

+971 52 693 2769

FOOD VENDORS

All companies selling food including pre-packaged food sold in sealed containers, providing food sampling, live cooking stations and food trucks must have a valid UAE Trade License

relevant to the food being sold or prepared. It is your responsibility to obtain the proper permits to take part in the event and Ripe will not be held responsible for any fines for not carrying out proper procedures.

Live Cooking, Sampling and Food Truck vendors handling food on site at any Ripe Market must have a valid Health Card and conform to UAE Food Control regulations. Please ensure the following:

- Those handling food should wear a hair net or hat properly and wear gloves as required under UAE Food Control Law
- All cooking takes place under the canopy of the tent provided by Ripe Market or inside the Food Truck.
- A waste bin is provided with lid for all food waste on site. Food Waste must be removed by vendor and not left on site.
- Ground protection even on grass is provided so that no liquid waste of any kind can damage the ground/grass on which they are sited

- Proper hand washing facilities are provided using mobile tank and sink and that hand sanitizer is available at all times and visible to Food Control Inspectors
- Food is stored hygienically in closed containers and/or fridge
- All food is covered at all times
- Spare uniforms are provided for staff so that soiled uniforms can be replaced on site
- Your stall front, inside and back is kept neat and tidy at all times
- Electrical cables and plugs are covered under tables or storage units to avoid any liquid leaking onto plugs and displayed safely preventing any trip hazards
- No LPG or live flames are used in any cooking process
- You have kitchen fire extinguishers and fire blankets

Dubai Food Control personnel will be present on site throughout each event and have the authority to cancel any issued Food Permit and therefore the vendor's attendance at the market if the UAE Food Control standards and guidelines are not being met and upheld. The Food Control personnel have the right to ask any vendor to stop serving food and leave the market.

Food Permit

When you book we will prepare an NOC Letter for you, using your company trade license. Please make sure that you have emailed us the updated version of this for our records. Without this we are not able to prepare the NOC. In order to process your food, permit you will need to do the following, go to the following website. Please have your credit card and the mobile phone linked to this card ready as this will be required to finalize the process. This is a one off fee of 180aed.

<https://www.dm.gov.ae/wps/portal/home>

If you do not know how to apply, please download our step by step guide to help you [here](#).

Power Requirements

If you require power at the event, please send an email to nawaf@ripeme.com. In the Subject header please write

Name of the company

Contact name and number

List of each equipment that requires power along with the amps of wattage and the connection type. i.e. Fridge, 220w, single phase.

RUBBISH REMOVAL ALL VENDORS

Please ensure that you do not leave your discarded packaging or rubbish at the venue. A 500aed penalty charge will automatically be added to your account if you do not clean up after the event.

BRANDING

Please make sure you follow the below:

- Unfortunately, no flags are allowed.
- All standalone branding – for example roll ups, blackboards have to be contained within your allotted space and behind your table not in front and not blocking your neighbors stand.
- Vendors need to bring their own tablecloths and it is recommended that they are from table top to ground to help hide storage boxes or personal possessions. Table dimensions are 150cmW x 75cmD x 80cmH
- No branding allowed that blocks other vendors or that compromises the look and feel of the market.
- No branding of any kind whatsoever is allowed to be placed on any Park property or on any tress, bushes or other foliage.
- No branding to be place on tent canopies.
- If bringing your own tent, it must be WHITE colour and approved in advance by Ripe.

PACKAGE COSTS:

- SEED TABLE | 250aed – 1 x Table 1.5m | No shade & No Power | will include a pallet back
- BLOSSOM TABLE | 350aed – 1 x Table 1.5m | With Shade & No Power will include a pallet backdrop
- Harvest TABLE | 550aed – 3 x 3m Tent 2 x Table 1.5m | No Power & with Shade
- LIVE COOKING | 850aed – 3x3m Tent 2 x Table 1.5m | Power & Shade
- FOOD TRUCK | 1000aed – Power

PAYMENT TERMS

A booking is not confirmed until payment has been made in advance and you have received a confirmation email. Payment methods are as follows:-

- Cash or Credit card at Ripe Shop – OPENING HOURS & LOCATION [HERE](#)
- Credit Card please call 04 315 7000
- Bank Transfer | a copy of the bank transfer must be emailed to markets@ripeme.com if you do not send a copy of this transfer we are not able to process this payment.

Ripe Fresh Trading LLC
Commercial Bank of Dubai
AC No: 1001370046
BIC CODE: CBDUAEAD

- Cheque made payable to Ripe Fresh Trading LLC and delivered to the Ripe Shop

CANCELLATION POLICY

We understand that at times cancellation have to be made and we are happy to accept a cancellation providing it is done in the following way:

All cancellations must be made in writing via email to bookings@ripeme.com stating your company name, name of the market and cancellation date.

All cancellation must be made 1 week before the scheduled booking date. Failure to do so will result in no refunds.

VENDOR T&C

Vendor Terms and Conditions (T&C) – [CLICK HERE](#). It is a condition of your attendance at a Ripe Market that you have read and accepted the T&C.

MARKETING

It is in the interest of every vendor that if they want to succeed at a Ripe Market they must use their social media channels, website and other networks to create awareness of the market they are attending and encourage visitors to their stall.

We have created a lot of marketing collateral to help you spread the work please download it [here](#). If you would like something specific you can email markets@ripeme.com and we can happily help you. We will also make sure you have access to flyers for each market too.

The Ripe Markets Team wish you a very successful Market Season ahead!

If you have any questions about this Vendor Information Pack please do not hesitate to get in touch.

JOIN OUR OTHER MARKETS

