

## Registration & Booking Form

### Indoor Season 2019

Welcome to the Ripe Markets Registration! Whether this is your first time registering with us or you are one of our valued returning Ripe Members, we would like to thank you for taking the time to come and join our community. Once you have filled out the following registration form, we would be delighted to secure your space and book you into our new season markets, subject to availability.

#### **Annual Registration Fees**

- 150AED; Arts & Craft Vendors
- 275AED; Food Retail Vendors

#### **Single Market Participation Packages\* - Arts & Crafts and Food Retail**

- 375AED – Single; 1 x table (1.5m wide)
- 575AED – Double; 2 x table (1.5m wide)

#### **Monthly Market Participation Packages\* - Arts & Crafts and Food Retail**

- 1,350AED – Single; 1 x table (1.5m wide)
- 2,070AED – Double; 2 x table (1.5m wide)
  - \*Please note for the monthly participation packages, vendors are entitled to either the discounted rate above upon paying upfront OR a prime allocation in the market floorplan that the vendor has booked into.

**Note: we will not confirm any bookings until pages 2, 3, 4 and 5 of this document have been submitted.**

\*prices inclusive of 5% Vat

## My Booking & Registration Form Application

Please tick whether you are a Food Retail or Craft Member

		Member Type	
		Food Retail	Craft
Registration Fee	Season 2018/19		

**Dubai Festival City:** Please let us know the dates you would like to participate for each month and your table package:

Month	Table Package	
	Single	Double
May		
June		
July		
August		
September		
October		

**SPRINGS SOUK:** Please let us know the dates you would like to participate for each month and your table package:

Month	Table Package	
	Single	Double
May		
June		
July		
August		
September		
October		

**TIMES SQUARE CENTER:** Please let us know the dates you would like to participate for each month and your table package:

Month	Table Package	
	Single	Double
May		
June		
July		
August		
September		
October		

## Market Card Payment Form

I authorize RIPE EXHIBITION ORGANIZER CO LLC to take payment for the participation in Ripe Markets on the below credit card for my registration fees and any outstanding or upcoming dues. I confirm that by signing the below, I am responsible for ensuring my participation and payment in line with the Ripe Market's terms & conditions on pages 4 & 5 of Registration & Booking Form - Indoor Season 2019.

I confirm that the credit card stated below belongs to the market member applicant or authorisation has been granted to use it. We remove ourselves from any fraudulent card use.

Market member company name				
Market member contact name				
Contact email address				
Contact mobile number				
Social Media Handles	FB:	Insta:	Tw:	SChat:

Name on card	
Card number	
Credit card expiry date (MM/YY)	

Payment for (registration/ market participation date)	
Payment amount	
Date	
Signature	

**RIPE EXHIBITION ORGANIZER CO LLC  
TERMS & CONDITIONS**

**NEW MEMBERS**

If you're brand new to Ripe, the first thing you will need to do is apply online here: <https://ripeme.com/the-ripe-markets/application/>  
Once you hear back from us in regard to your application, please send through the My Booking & Registration Form Application 2018/2019 together with the Ripe Market Credit Card Form to [markets@ripeme.com](mailto:markets@ripeme.com) at your earliest convenience.

**HOW TO MAKE A BOOKING**

All bookings should be made by email to [bookings@ripeme.com](mailto:bookings@ripeme.com). Please ensure all information is provided or your booking will not be completed. If you wish to book for more than one-month kindly note, Ripe Markets will require pre-dated cheques for upcoming months beforehand (either before the beginning of the season or no later than 2 weeks before the first participating market).

To make a booking simply email the following information, with the booking form attached:

Name of your Company/ Name of Market/ Date of Market/ Type of Package/ Your name and mobile number

**REGISTRATION FEE**

Annual registration fees will be applied at the beginning of the indoor market season. The registration fee is to be paid in advance of any booking by credit or debit card, any previous outstanding balance will be settled upon registration. Prices are as follows:

Annual Registration Fees

- 150AED; Arts & Craft Vendors
- 275AED; Food Retail Vendors

Single Market Participation Packages\* - Arts & Crafts and Food Retail

- 375AED – Single; 1 x table (1.5m wide)
- 575AED – Double; 2 x table (1.5m wide)

Monthly Market Participation Packages\* - Arts & Crafts and Food Retail

- 1,350AED – Single; 1 x table (1.5m wide)
- 2,070AED – Double; 2 x table (1.5m wide)
  - \*Please note for the monthly participation packages, vendors are entitled to either the discounted rate above upon paying upfront OR a prime allocation in the market floorplan that the vendor has booked into.

**PAYMENTS**

VAT is a consumption tax that the end user is obligated to pay and Ripe Exhibitions Organizer Co LLC will be only acting as a collection agent on behalf of the taxation authority. Ripe Exhibitions Organizer Co LLC is legally obliged to comply with this Government mandate from 1st January 2018. Ripe Market is a prepaid market therefore all payments must be cleared a minimum of 3 days before the market date. A late payment fee of 75AED is charged weekly from any unpaid booking

For all Arts & Craft members we can accept the four following payment options:

Cash – Please drop by our offices in the Courtyard Building opposite Bounce in Al Quoz 1 to hand the amount payable over to the Bookings team

Debit or Credit Card – Please complete our Market Card Payment Form and email it to [bookings@ripeme.com](mailto:bookings@ripeme.com). Or call our team to pay over the phone.

Cheque – Please make payable to the following and email proof of payment to [bookings@ripeme.com](mailto:bookings@ripeme.com) ahead of market participation:

Account Name: Ripe Exhibition Organizer CO LLC

Bank Name: Emirates Islamic Bank

Account Number: 3708 2295 06602

IBAN Number: AE690340003708229506602

SWIFT code: MEBLAEAD

Currency: UAE Dirham

**CANCELLATIONS AND REFUNDS**

All cancellations must be emailed to [bookings@ripeme.com](mailto:bookings@ripeme.com). We cannot accept any verbal cancellations at a market or over the phone.

Arts and Craft members: Full refunds will only be provided to members who cancel 7 days prior to the market date. As an example, if you are cancelling a Saturday market we must receive an email from you before close of business the previous Saturday.

Cancellations made between 5-7 days prior to the date of market, will be offered 50% of the original booking price back in credit, this can be used towards your next table booking within in the same Market season.

Cancellations less than 5 days will not be given a refund.

**SPONSORSHIP**

There will be an Official Water sponsor of Ripe Markets for the upcoming season 2018/2019. Therefore, all our market members will be required to sell water only from their business. By making a booking, you are confirming that the water sponsor will be the only brand of water sold by your company always, during the Ripe Markets.

**WEATHER CONDITIONS & FORCE MAJEURE:**

Outdoor Ripe Markets remain open throughout the entire winter season including all weather conditions. No refunds will be given to any members whom do not adhere to the cancellation policy regardless of weather conditions, this includes members who turn up to a market in bad weather and request a refund. The Ripe Markets team will notify any members if a market is to be cancelled in the event of expected bad weather or dangerous weather conditions.

**WASTE MANAGEMENT:**

Please ensure that you do not leave your discarded packaging or rubbish at the venue. NO liquids including water/ oil/ ice to be discarded onto the grass/ sand or anywhere onsite. Any cooking oil needs to be removed from the market in a closed container. A 500AED penalty charge will automatically be added to your account if you do not clean up after the event.

**PLANTING AREA**

Absolutely no items (e. g. tables/ packages/ gas canisters/ rubbish bags/ hand wash sinks/ extra stock) are to be stored/ located in/ on the planting area. All items must be stored within your allocated space. A 500AED penalty charge will automatically be added to your account if items are found in these areas.

**BRANDING:**

No flags are allowed. No branding of any kind can be placed on any venue property or on any trees, bushes or other foliage.

All standalone branding (eg, roll ups, blackboards) must be contained within your allotted space and behind your table not in front and not blocking your neighbours stand.

Members need to bring their own tablecloths and it is recommended that they are from table top to ground to help hide storage boxes or personal possessions. Table dimensions are 150cmW x 75cmD x 80cmH

No branding to be placed on tent canopies. If bringing your own tent, it must be WHITE colour and approved in advance by the Ripe Market

**MARKETING:**

It is in the interest of every member that if they want their business to succeed at a Ripe Market they must inform their existing customers and follower base about their participation at all Ripe Markets via social media platforms, company website and any other network channels to create awareness. We have designed a lot of marketing collateral to help you spread the word. If you would like something specific you can email [marketing@ripeme.com](mailto:marketing@ripeme.com). We will also make sure you have access to flyers for each market too.

**DISCLAIMER:**

Ripe Exhibition Organizer Company Co LLC is not liable or responsible for any of the following circumstances:

- Any lost, stolen or damaged goods before, during or after a Ripe Market event.
- For any accidents or injuries to any members or customers from products they buy, touch, trial or interact with whilst at The Ripe Market.
- Individual 3rd party liability insurance. All businesses should ensure they have all their own insurances should an incident arise that puts them at risk.
- Operating your business and adhering to UAE Laws, including, Trade Licenses, Health Cards, Insurances and Permits.
- Offending any visitors at one of our events, due to inappropriate behaviour or dress code.
- For any members of employees, or third-party consultants representing member companies
- For the actions of any food member at a Ripe Market that may cause sickness or injuries because of food members actions, errors or omissions.
- Should a member or customer bring legal action for situations happening that are covered under the disclaimer, the member will pay for all legal fees and costs, including those of the event organiser.
- The responsibility lies with each Food vendor to obtain all required permits and documentation for participation in the markets. Ripe Exhibition Organizer Company Co LLC can provide required NOCs to support each Food vendor's application.
- Ripe Exhibition Organizer Company Co LLC is not responsible or accountable for the rejection by Municipality Food Control of a temporary Food Permit after booking has been confirmed or on site after an inspection by relevant Food Control authorities because of the failure by a food member to comply with Food Control Regulations.
- All member inclusive of food retail, live cooking and food trucks must have at least two items on their menu priced under 25 AED and have one healthy food option.
- Ripe Market can use member participants full names, photos, or other types of representation of the events without asking permission of the subjects.
- Ripe Market reserves the right to not refund any fees paid by Food Members for future bookings.
- By registering as a market member, you consent to your details being added to the Ripe Market's database and receiving information via newsletter or direct messages on vendor promotions and Ripe Market news
- By entering the markets, you consent to being recorded by photography, audio and video and its release, publication, exhibition, or reproduction.
- By signing up for a market, you agree to stay until the end and are aware that the Ripe Market has the right to refuse future participation due to this.
- Ripe reserves the right to amend their terms & conditions at any time.

By attending one of the markets I agree to independently research, understand and adhere to all the venues Terms & Conditions as well as safety requirements and policies laid out in my member information pack.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date